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## PRIVATE PARTIES AT THE FLORENCE GRISWOLD MUSEUM

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We are delighted that you are considering the Florence Griswold Museum for your special event! Once the home of Miss Florence's boarding house for the Lyme Art Colony, the Museum offers the opportunity to create a memorable celebration and a lasting impression. Your guests will enjoy the distinctive setting where a generation of America's finest Impressionist artists painted "en plein air" along the banks of the Lieutenant River and in Miss Florence's charming garden.

### Private Parties at Marshfield

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Marshfield is a large Colonial Revival house on the grounds of the Florence Griswold Museum. There is ample parking for your guests whom you could welcome at the front door of the house as if it were your own. Formerly a private home, the house offers three beautifully appointed rooms, all overlooking the river. In warm weather your guests can spill out onto the veranda surrounding the house and the lawn sweeping down to the water. Cocktail parties can include up to 75 people with outside use in warm weather. Seated dinners can be held for up to 50 people, using the living room as dining space and the other rooms for cocktails. Use of the kitchen is available to your caterer, and the Museum is happy to provide a list of caterers, and rental companies for your information.

- **The Krieble Gallery will be open for your guests for the first two hours of your event.**
- An Event Supervisor will be present during the event.
- Convenient guest parking areas.
- Modern handicap accessible bathrooms.

**Fees:** \$1,500 (members) \$1,750 (non-members) for up to three hours of use  
\$2,000 (members) \$2,250 (non-members) for three to six hours of use

#### Guidelines:

- Please plan the beginning of your event to coincide with the Museum's closing time (5 p.m.) or later. On Sunday morning, between 8:30 am and 1 pm.
- In addition to the first floor of Marshfield House, the Belding Riverfront Green and veranda of Marshfield House may be used by guests.
- **Use of candles or any open flame is not allowed in Marshfield House**
- Music must be kept to an acceptable volume to accommodate our neighbors.
- For events after 5pm, the curfew for music and the bar is 11:00 pm. The event needs to end and guests depart no later than 12 am. Clean - up is the responsibility of the leasing party and should be completed and all parties leave the premises no later than 12:30 am.
- For events on Sunday morning, the event needs to end and guests depart no later than 1:30 pm. Clean-up is the responsibility of the leasing party and should be completed and all parties leave the premises no later than 2:00 pm.
- Please ask for the Museum's list of the equipment rental companies and caterers. All tents, tables, chairs, dinnerware, glassware or linens needed are rented from outside sources.
- Photography is allowed outside only and smoking is not permitted in any Museum building